

CJAA OFFICER APPLICATION – DUE MAY 15, 2018

Name: _____ Age as of Jan. 1, 2018: _____ Birthdate: _____

Address: _____ City: _____ ST: _____ Zip: _____

Number of Years in CJAA: _____ Telephone: _____ Email: _____

Previous CJAA offices held and committees served on:

Check the office(s) you are seeking. All officer positions begin at the conclusion of the Golden Trend and will continue for one year.

_____ **President:** Leader of CJAA, preside at all meetings, fill by appointment all temporary vacancies in office and all committees not otherwise provided for and perform any other duties pertaining to the office of President.

_____ **Vice President:** Preside in the absence of the President and perform all duties pertaining to that office, coordinate all elections and oversee the work of the appointed and special committees.

_____ **Secretary:** Keep roll of all members with their addresses, record all the proceedings and conduct all correspondence of the CJAA.

_____ **Treasurer:** Keep an accurate record of all receipts and expenses, collect and dispense funds as directed by the membership, give reporting of such at each meeting and any other duties that pertain to the office.

_____ **Reporter:** Responsible for publicizing CJAA meetings and events through social media, CAA Black Bulletin, website and other publications. Encouraged to keep a scrapbook of reports and activities that can be entered in the NJAS Scrapbook Contest.

_____ **Junior Directors: (2 elected)** Assist the officers with their duties and serve on the executive board. They will serve in a capacity that enables them to gain leadership experience. These directors shall be members, 14 years of age or younger or a member with less than 3 years of CJAA membership.

Why do you want to be an officer or director of the CJAA? What will you contribute?

If elected, will you carry out all of the duties expected of your office and attend meetings? _____

Your Signature: _____ Date: _____

Please send form to Brent Vieselmeyer at 36996 County Road 53, Amherst, CO 80721 or
visionangus@pctelcom.coop